

**Lincoln County Port Authority**  
**Meeting Minutes**  
**February 10th, 2025 @ 3:30 PM**  
**Lincoln County Port Authority Conference Room**

The Lincoln County Port Authority board met on February 10, 2025, in the conference room at the Lincoln County Port Authority, Libby, MT.

Present were Brent Teske, Kevin Peck, Jerry Bennet, Chris Bache, Tony Petrusha, Troy Douthit, Mark Peck, and Kate Stephens.

1. **Approval of Minutes from January 13, 2025:** The board reviewed the minutes of the meeting January 13, 2025. **Motion** by Brent to accept minutes as submitted for the January 13, 2025 meeting. Second by Kevin. No comments. Motion carried.
2. **Approval of Financials:** Jerry presented and discussed the financial report. **Motion** by Brent to approve financial report. Second by Troy. Motion carried.
3. **Old Business**
  - a. **Port Recreation Facilities:** Tony stated that the MOU between the park district and the county is almost complete.
  - b. **Foundation:** The board discussed investing in either a private foundation or the MT Community Foundation. Jerry requested they think about which they would prefer and how much we should invest before the next meeting.
  - c. **TCI/Libby Creek Easement:** Levi is working on the legal description.
  - d. **Bylaws:** The board reviewed the updated bylaws. **Motion** by Brent to approve the new bylaws, effective February 10, 2025. Second by Tony. Motion carried.
  - e. **Vehicle Pool/Cell Phone Account:** Jerry continues to look for vehicles, and Kate is working on the cell phones.
4. **Updates**
  - a. **Shared Stewardship**
    - i. **Forester:** One application was received for the Forester position. Brent and Kate will be in touch with the applicant to set up an interview.
  - Wildfire Mitigation Specialist:** The job description for the Wildfire Mitigation Specialist was reviewed. Minor changes were suggested. Kate will make these changes and send the final draft to Brent to post on Indeed and at Job Service as soon as possible.



- ii. **Other:** Kate is working on setting up a meeting with members of DNRC, USFS, as well as Bruce Vincent and Mark Peck to begin setting priorities and planning for the next 5 years.

b. **Executive Director**

- i. **YCC:** Kate reviewed with the board the challenges that come with helping out with the YCC program this year. After discussion, the board decided that it would not be in LCPA's best interest to move forward at this time.

- ii. **Other:** None

5. **New Business**

- a. **New Property Sales/Easement Requests:** None at this time.

- b. **ABDW Logistics Railcar Storage Agreement:** The board reviewed the proposed agreement, as well as the prices from other railcar storage facilities in the area. **Motion** by Brent to approve the agreement after Jerry negotiates an increase in the prices and the term to 12 months. Second by Kevin. Motion carried.

- c. **Mobile Office Unit:** Kate is researching the cost for mobile office units that could be placed at the end of Spruce Street for a permanent home for LCPA. This could be bonded along with the improvements to Industry Way.

6. **Open for Public Comment:** none

7. **Adjourn:** 5:10pm

**Next Meeting:** February 10, 2025

**LINCOLN COUNTY PORT AUTHORITY BOARD**

  
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Jerry Bennett, Chairman

**ATTEST:**   
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Kate Stephens