

Lincoln County Port Authority
Meeting Agenda
December 15, 2025 @ 3:30 PM
LCPA Conference Room

216 West 9th Street, Libby, MT

1. Roll Call
2. Public Comment on Non-Agenda Items
This is an opportunity for the public to offer comments related to issues that are not currently on the agenda. Public comments are limited to three minutes per person.
3. Public Comment on Agenda Items
This is an opportunity for the public to offer comments related to any issues that are on the agenda for this meeting. Public comments are limited to three minutes per person.
4. [Approval of Minutes: November 17, 2025](#)
5. [Approval of Financials: November](#)
6. Old Business
 - a. Lease Cost Recommendations: Director to present [new standardized lease agreement](#), along with uniform and reasonable price points
 - b. RC Racers Lease Agreement: Discuss current lease agreement and lease prices based on recommendations above.
 - c. ARP: Discuss future lease agreement and lease prices based on recommendations above.
 - d. Pond Park and Swim Pond Update: Update from Swim Pond subcommittee regarding progress at the swim pond and Mill Pond Park
 - e. Board Member Vacancies: Kevin Peck has submitted his notice to remain on the Port Authority Board. No additional applications were received.
7. New Business
 - a. Noble Change to [Easement Request](#): Noble is requesting a change to his post-closing conditions, by switching out one negotiated easement for a different one. The board will discuss.
8. Director Updates: updates from the Executive Director on MSA and LCPA items
9. Unscheduled Matters

Adjourn

LCPA's Guide for Public Participation

The following guidelines shall serve to assure reasonable and fair public participation in the decisions of the Lincoln County Port Authority Board of Commissioners.

1. The public shall be invited to speak on any item under consideration by the Board after recognition by the chair.
2. The speaker should stand, and for the record, give his or her name, and if applicable, the person or organization he or she represents.
3. Written statements are welcomed and should be provided to the Executive Director at least three (3) hours prior to the meeting for distribution to the entire board. Written statements may be emailed to kstephens@libby.org or delivered to the Port Authority office at 216 W 9th St, Libby, MT. Submitted written comments will be noted in the minutes of the meeting.
4. While the Board is in session, members of the public must preserve order and decorum. No person shall delay or interrupt the proceedings or the peace of the Board, nor disturb any member of the public or of the Board while speaking or refuse to obey the orders of the Chair of the Board.
5. Any person who, while addressing the Board during public comment, uses indecorous or abusive language or becomes boisterous or disruptive may be barred from further presentation to the Board by the Chair, unless permission to continue is granted by a majority vote of the Board.
6. Public comment is limited to three (3) minutes per person per agenda item when public comment is called for by the Chair.
7. Conduct that is disruptive and remarks that are too long, unduly repetitious, or irrelevant impedes the ability of the Board to conduct the business before it. A person who continues to make off-topic or repetitive comments after the Chair has called attention to the matter may be directed to discontinue the speech by the Chair.