

Lincoln County Port Authority
Meeting Minutes
September 21, 2026 @ 3:30 PM
Lincoln County Courthouse
512 California Ave., Libby, MT

The Lincoln County Port Authority Board met on September 21, 2026, at the Lincoln County Courthouse, Libby, MT.

1. **Roll Call:** Board members present were Tony Petrusha, Kevin Peck, and Brent Teske, with Director Jennifer Brown. Chris Bache and Rob Delmas were excused. Lincoln County Administrator Matt Williams was also present. Bryce Peterson was present telephonically.
2. **Appoint Chairman:** Brent was nominated to serve as Chairman. Tony made a motion to appoint Brent as Chairman, seconded by Kevin. The motion passed with all in favor.
3. **Public Comment on Non-Agenda Items:** There were no public comments made.
4. **Public Comment on Agenda Items:** There were no public comments made.
5. **Approval of Minutes – August 17, 2026:** Tony made a motion to approve the August 17, 2026 minutes, seconded by Kevin. All were in favor, and the motion passed.
6. **Approval of Financials – August:** Kevin made a motion to approve the August financials, seconded by Tony. Tony questioned the postage line item. It was explained that the postage expense includes the fees for the postage machine. The revolving loan fund was also discussed, including loans that have been paid off. The motion passed with all in favor.
7. **Old Business:**
 - a) **Tahoe Bids:** One bid was received in the amount of \$21,117, which did not meet the \$45,000 reserve. Tony made a motion to set the new reserve at \$35,000 and put the Tahoe back out for bid, seconded by Kevin. All were in favor, and the motion passed.

- b) **East Side Trail Repair/Alternate Project: East Trail:** The East Trail was damaged by the flood, and it may be difficult to rebuild the trail to its pre-flood condition. An alternate project was discussed that would loop the trail around and include a lookout area where the trail currently ends. Gravel pads could also be added under the picnic tables to make the grass area easier to maintain. Approximately \$53,000 has been allocated for the project, with LCPA responsible for 15% of the cost.
- c) **Libby Creek Embankment Repairs:** This agenda item is tabled until next meeting.
- d) **Approve KSI Payment:** An invoice in the amount of \$4,450 was presented for a boundary line adjustment to accommodate the recreation land conveyance to the County. The County has paid half of the invoice. Kevin made a motion to pay the remaining balance, seconded by Tony. All were in favor, and the motion passed.

8. New Business:

- a) **Approve Brownfields Revolving Loan Fund:** Mission West Community Development Partners are applying for a grant to assist property owners with clean up once a Phase II assessment has been completed. They would like to form a coalition that includes Lake, Sanders, Mineral, potentially Missoula, and Lincoln County. MWCDP will be the lead entity with Lincoln County being the non-lead partner. Assistance would include \$500,000 in grant funds with \$500,000 in a RLF at 1-2% interest. The Board requests a representative of MWCDP to attend next month's meeting for discussion.
- b) **Disaster Assistance Contractor:** Montana DES has offered to assist LCPA with disaster-related projects rather than going through procurement for the continuing assistance currently being provided by ER Assist. More information will be presented at next month's meeting.

9. **Director Updates:** Jennifer updates the Board that landscaping work has been completed by A Cut Above around the swim pond and fish pond area, and the area is looking good. She states that the Parks District has requested an additional \$1,000 to do more work around the nature trail. Brent states that the County and Parks District will have an MOU in place once the property is transferred to the County.

The Parks District also requested permission to adjust the water level using the headgate. Brent states that the Parks District is authorized to manage the water levels.

Jennifer also updates the Board that DNRC is applying for a CWDG grant and would like to subaward funds to LCPA for forestry work.

Adjourn 4:20 p.m.

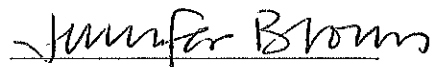
Next Meeting: October 19, 2026

LINCOLN COUNTY PORT AUTHORITY BOARD



Brent Teske, Chairman

ATTEST:



Jennifer Brown

